DBG Development Bank Ghana

TALENT SEARCH

P CG OPERATIONS OFFICER

Development Bank Ghana (DBG) is a wholesale development finance institution established to provide long-term capital that supports inclusive and sustainable economic transformation in Ghana. The Bank works through Participating Financial Institutions (PFIs) to expand access to finance for MSMEs and other priority market segments.

JOB PURPOSE

Support the Head of Partial Credit Guarantee in establishing, operationalising and growing DBG's Partial Credit Guarantee Scheme. The role will help build the unit's governance, policies, procedures, systems and controls, and will manage guarantee origination, PFI onboarding and relationships, portfolio monitoring, claims processing, product development and service improvement in line with approved operating guidelines.

KEY RESPONSIBILITIES

- Assist with setting up the PCG operational unit, including governance arrangements, operating procedures, management information systems, controls and performance-monitoring frameworks.
- Appraise guarantee applications, review proposals for completeness, support product and PFI feasibility studies, and maintain accurate credit files.
- Onboard PFIs, manage day-to-day relationships and develop guarantee solutions that respond to portfolio growth needs.
- Monitor guaranteed portfolios, PFI lending and operational risks; resolve issues and escalate material exceptions.
- Verify claims and recovery information, support prompt settlement of valid claims, and contribute to improved claims processes.
- Support new product development, inclusion of additional target groups, growth strategy implementation and initiatives that strengthen the PFI experience and Scheme sustainability.
- Recommend improvements to credit policies, operations and credit risk manuals, and standard operating procedures.

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in finance, Economics, Banking, Business Administration or a related field; a relevant postgraduate degree is advantageous.
- Relevant professional qualification or membership, such as the Chartered Institute of Bankers, Ghana, is advantageous.
- At least ten years' experience in business development, credit or a similar banking or financial-services role.
- Demonstrated experience in credit appraisal and loan administration; exposure to credit guarantees or MSME lending is desirable.

Scan for further informationhttps://forms.cloud.microsoft/r/rsvzqRBqsp?origin=lprLink

Job Location: Accra, Ghana

Application deadline: Two weeks after publication

To apply, interested candidates should send their CV and Cover Letter to recruitment@dbg.com.gh

The role being applied for should be the subject of email

Public

www.dbg.com.gh
@devbankghana
Development Bank Ghana

Together we grow.

We do it different.